Hillman Zoning Amendment Process Chart

TIMELINE

APPLICANT

PROVIDES ZONING ADMINISTRATOR APPLICATION & FEE

APPLICANT CAN REQUEST TEXT AMENDMENT OR MAP AMENDMENT

30 DAYS PRIOR TO PLANNING COMMISSION MEETING



REVIEWS APPLICATION FOR COMPLETENESS. IF COMPLETE, PLACES AMENDMENT ON AGENDA OF NEXT PLANNING COMMISSION MEETING.

VILLAGE PUBLISHES PUBLIC HEARING NOTICE AND NOTIFIES PROPERTIES WITHIN 300 FT FOR MAP AMENDMENT

WITHIN 7 DAYS
OF APPLICATION
SUBMITTAL

PLANNING COMMISSION HOLDS PUBLIC HEARING

PLANNING COMMISSION REVIEWS AMENDMENT

PLANNING COMMISSION FORWARDS ITS FINDINGS AND RECOMMENDATION TO VILLAGE COUNCIL

WITHIN 30 DAYS
OF APPLICATION
SUBMITTAL

VILLAGE COUNCIL ACTION

VILLAGE COUNCIL REVIEWS PLANNING COMMISSION FINDINGS AND RECOMMENDATION AND ADOPTS OR REJECTS AMENDMENT.

WITHIN 60 DAYS
OF APPLICATION
SUBMITTAL

AMENDMENT TAKES EFFECT

WITHIN 15 DAYS OF AMENDMENT ADOPTION, VILLAGE PUBLISHES NOTICE OF ADOPTION. AMENDMENT TAKES EFFECT ON THE 8TH DAY AFTER PUBLICATION.

8TH DAY AFTER PUBLICATION

This flowchart provides an overview of the amendment process, for complete details please see Zoning Ordinance Article 10.

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