# Hillman Zoning Board of Appeals Process Chart

# **TIMELINE**

## **APPLICANT**

PROVIDES ZONING ADM. NOTICE OF APPEAL, FEE, & 6 COPIES OF PLAN/SURVEY

30 DAYS PRIOR TO

ZBA MEETING

WITHIN 7 DAYS

OF APPLICATION

SUBMITTAL.



#### ZONING ADMINISTRATOR

REVIEWS APPLICATION FOR COMPLETENESS. IF COMPLETE, PLACES SITE PLAN ON AGENDA OF NEXT ZBA MEETING.

VILLAGE PUBLISHES PUBLIC HEARING NOTICE AND NOTIFIES PROPERTIES WITHIN 300 FT



### ZBA HOLDS PUBLIC HEARING

ZONING BOARD OF APPEALS REVIEWS CASE





#### ZBA DECISION

#### ZBA DECIDES UPON CASE

DECISIONS SHALL BE PROVIDED TO APPLICANT IN WRITING STATING REASONS, FACTS AND FINDINGS

This flowchart provides an overview of the appeal process, for complete details please see Zoning Ordinance Article 8. Village of Hillman PO Box 96. Hillman MI 49746 (Ph) 989-742-4751 www.hillmanmichigan.org